



Annual Report – 2018/2019

Date: 25 May 2019

Blackburn North Bowling Club Inc.

(Registration No: A0008706M)

(ABN: 94 860 088 363)

BLACKBURN NORTH BOWLING CLUB INC.

55TH ANNUAL GENERAL MEETING

SATURDAY, 25TH MAY 2019 AT 9.30AM

AGENDA

1. To confirm the Minutes of the previous Annual General Meeting held on 26th May 2018.
2. To receive and consider the Annual Report of the Committee on the activities of the Club during the preceding financial year.
3. To receive and consider the Financial Statements of the Club for the preceding financial year and the proposed budget for the 2019-2020 financial year.
4. To elect members of the Committees for the coming year.
5. To elect an Auditor for the coming year.
6. To consider and approve the following special resolutions:
 - (1) " Moved K Bridger, seconded W Letch, that Life Membership of the club be conferred on Muriel Minett." Muriel has been an active member of the club for 33 years, having joined in 1986. At that time men's and ladies bowls were administered separately. Muriel served as President of the Ladies Division in 2004/5 and 2005/6 and also as Vice-President and Past President. Since that time she has remained active in managing the nurturing of ladies bowls in the amalgamated club. She has contributed to the organisation and management of Ladies Club Championship events and Tuesday indoor bowls on a long term basis. She was also actively involved in all catering activities including Trivia Night dinners.
 - (2) Amendments to Club Regulations
 - (1) Section 7 – Club Championships (a) – add the following "Subject to the receipt of a minimum of four entries per event, The clause will now read "Subject to the receipt of a minimum of four entries per event, Club Championships will be held each year in the following events:"
 - (2) Section 8- (2) Trophy Presentation Day – Delete "Clause (c) The presentation ceremony is preceded by a sit down lunch to which all members are invited." Add as Clause (c) Trophies to be presented will be determined by the Bowls Committee." Delete Clause (d).
7. To conduct any business of which due notice has been given.
8. To confirm or vary the amounts (if any) of the Annual Subscription and other Club fees.
9. To approve the date for Season Opening Day for 2019-2020 season.
10. Pennant Teams for 2019-2020 season.

BLACKBURN NORTH BOWLING CLUB INC.

MINUTES OF 54TH ANNUAL GENERAL MEETING HELD ON 26TH MAY 2018

Meeting was opened by President, Michael McMahon, at 9.30am.

PRESENT: A total of 21 members as listed hereunder attended the meeting.

C Barry, T Barry, J Blasetti, K Bridger, J van den Driesen, J Jacovidis, A Lean, B Letch, R Lloyd, R Lovett, J Mayes, M McMahon, D Minter, E Morison, J Murphy, M Murphy, M Pagram, R Randall, B Slee, P Wall, H Worden.

APOLOGIES: R Faulkner, M Minett, R Sharwood, G Sin.

T Barry read the notice of the Annual General Meeting.

MINUTES: Minutes of the 53rd Annual General Meeting held on 6th May 2017 as tabled were taken as read. Proposed by J Blasetti, seconded by A Lean, that the minutes be accepted as a true record. CARRIED

MATTERS ARISING: Nil

PRESIDENT'S REPORT: The President's Report, as tabled, was read to the meeting by M McMahon. Proposed by H Worden, seconded by D Minter, that the report be adopted. CARRIED

Almoner, E Morison, proposed a minutes silence in memory of those members and former members who had passed away since the last AGM: Alice Anderson, Bill Burke, Ken Feltscheer, Dot Godden, Paula Greeves, Kath Logan, Ern Minett, Norma Onans, Jim Risstrom.

TREASURER'S REPORT: Proposed by D Minter, seconded by K Bridger, that the Statement of Income & Expenditure 2017/18, Balance Sheet as at 30April 2018, and proposed budget for 2018/19 as tabled be accepted as a true record. CARRIED

PRESENTATION: At this stage President M Mc Mahon introduced Mr Ray McDonald, Board Member of Eastern Ranges Bowls Region to the meeting. Mr McDonald presented Super Veteran Badges to B Letch and R Lovett and spoke briefly on regional bowls matters.

ELECTION OF OFFICE BEARERS: All positions on the Committee were declared vacant and the Chair handed the meeting over to the Secretary for the election of a President for the coming 2018/19 year. As his was the only nomination received, Michael McMahon was declared elected to the position of President and resumed as Chair of the meeting.

As there was only one nomination for each Committee position, the following persons were declared elected:

Vice-President – J Blasetti, Secretary – T Barry, Treasurer – joint M McMahon/T Barry, IT Co-ordinator – K Bridger, Bowls Coordinator - P Drinkwater, Ladies Co-ordinator - J Jacovidis, General Committee Members – B Letch and R Lovett.

ELECTION OF CLUN FUNCTIONARIES:

Bar Nominee – M McMahon
Buildings Manager – TBA
House Manager – TBA
Business Manager – J Blasetti
Catering Officer – TBA
Social Secretary – R Lovett
Almoner – E Morison
Greens Director – M McMahon/A Lean

Saturday Pennant Selectors – K Bridger, B Letch, R Lovett.

Midweek Pennant Selectors – M Murphy, H Worden.

ELECTION OF AUDITOR: There was no nomination for the position of Auditor for 2018/19. Position to be filled by the Committee.

SPECIAL RESOLUTION:

Proposed by W Letch, seconded by K Bridger, that Life Membership be conferred on Richard Lovett. Richard joined the club in 1998. During his 20 years of membership he has made many outstanding contributions to club activities. He served as President in 2003/04 and 2004/05 and has been a member of the management committee over a number of years and still is. Richard has been a Club Coach for many years, helping to introduce many new members to lawn bowls and is also an official Umpire. As Social Secretary, Richard has been responsible for the success of the monthly Casino outings and quarterly Trivia Dinners where he has also acted as Question Master. CARRIED UNANIMOUSLY.

Richard accepted the award.

ANNUAL SUBSCRIPTIONS FOR 2018/19:

Proposed by J Blasetti, seconded by D Minter, that the proposed schedule of 2018/19 Membership and Other Fees as tabled be accepted. CARRIED

SEASON OPENING DAY FOR 2018/19:

Season opening day for 2018/19 to be Saturday, 25th August 2018.

PENNANT TEAMS FOR 2018/19:

Proposed J Blasetti, seconded H Worden, that the matter of entry of pennant teams for 2018/19 be referred to the committee. CARRIED

GENERAL BUSINESS:

- (a) D Minter indicated that all members are now enjoying the benefits of the new TigerTurf green, the installation of which was possible by the careful management of the club’s finances over many years by Ern Minett as Treasurer. Proposed by D Minter, seconded by J van den Driesen that the club explore ways and means for the creation of a suitable permanent memorial for Ern. CARRIED
- (b) K Bridger advised that the club website has been updated under the management of a new web host company Webhost Melbourne and that we are now on Facebook.
- (c) E Morison advised that Life Member, Marshall Black, will reach the age of 100 in December 2018.

Meeting closed at 10.15am.

Next AGM: Saturday, 25th May 2019.

Next Committee Meeting – Wednesday, 13 June 2018 at 4.00pm

Signed:President. Date:

PRESIDENT'S REPORT – 2018/2019

The year ended was quite a successful year for the Club. Whilst we did not win any pennants our Number One side on Saturday consolidated their position in Section Three. Both Midweek Pennant sides just missed the final four. Our second side on Saturday at times struggled for numbers and this is an ongoing concern.

Financially the Club is in good shape which enables us to allow membership costs to remain at the current rate. This is due to the efforts of the loyal band of workers who attend working bees and have the grounds looking a picture. Also to those helping with outside functions which helped raise substantial funds. I particularly thank Stan Minns and Albert Lean for their efforts in preparing for all match day events. Thanks also to Shirley Risstrom for organising indoor bowls every Monday.

The Club continues to help the Community by providing facilities for Koonung Cottage to use the rooms twice a week and for other special occasions. The Lions Club are also using the Club as their headquarters and meet on a regular basis in the rooms.

It was very good for the Club to be allocated three pennant finals by Bowls Victoria. This was a recognition of the facilities we now have. Our new green is seen as one of the best in the Metropolitan area.

The sad part of the year was losing three stalwarts of the Club in Past President Maurie Pagram, Past Secretary Jack Mayes and Charlie Fletcher. They all made great contributions to the Club and will be missed by all of us.

With an ageing membership we must all try to encourage new members to the Club. We gained quite a few this year but must continue to do so in the future.

Thanks to all members of the Committee for their assistance during the year. A very special thanks to Secretary/Treasurer Ted Barry for his untiring efforts ensuring all deadlines were met and outstanding financial records maintained. I have been involved in many sporting and community organisations and have never seen a more efficient Secretary even though at times he was not in good health. Without his efforts the Club would have been in trouble. Well done Ted.

Michael McMahon President

TREASURER'S REPORT – 2018-2019

After the excitement of the installation of a new green and success on the greens in Metropolitan Pennant in the 2017-2018 year, the year 2018-2019 was one of consolidation and expansion of the Club's footprint in the bowls scene and the local community.

For the 2018-2019 Financial Year the Club achieved a cash profit before depreciation of \$8,680.90 and an accounted loss of \$1,089.10 after depreciation. This result was \$1,099 less than the budgeted target of \$9,780.

The cash profit of \$8,680.90 increased the cash resources of the Club to \$30,000.88, an encouraging return to liquidity after the effect of spending \$146,410.00 on the new green. The new green is being written off over 15 years at \$9,770 per year.

Income streams for the 2018/19 year were well maintained with significant increases in green fees, outside hall hire and sponsorship. Green fees received a welcome boost of \$500 as a result of Metro Pennant finals being played at the club. We received very significant favourable comments from all visiting finals teams for our green and our hospitality. Outside hall hire is being well managed by President, Michal McMahon and his team of helpers. John Blasetti is also achieving promising results in attracting commercial sponsorships. With the assistance of Bowls Australia development officer, Paul Holtschke, we succeeded in getting grants of \$4,000 from Vic Health for promotion of bowls for females in schools and the community. The club was able to purchase 10 sets of small bowls for the use of schools promotion and bowling with babies program. Both programs have been successful so far.

Expenditure levels in 2018/19 were reasonably contained notwithstanding significant repairs to the dish washer, bar refrigerator, air conditioning unit, security system and toilet plumbing. The age and condition of our building and machinery/equipment is of concern. The greens vacuum cleaner died and a new one had to be purchased at a cost of \$1599.

2019-2020 BUDGET

A Budget has been prepared for the coming 2019-2020 financial year. Budgeted revenue is \$34,370 and expenditure is \$36,020 (including depreciation of \$9,930). Achievement of this financial target will result in a cash profit of \$8,270.

ACKNOWLEDGEMENTS

Our club is indebted to the many members who regularly volunteer for the many tasks necessary to keep the club functioning. I would particularly like to thank John Blasetti for acquiring a computer accounting package which has significantly simplified the club's accounting processes. Also I would like to thank Johann van den Driesen for volunteering to act as honorary auditor, a position that has not been easy to fill. And lastly I cannot emphasise my admiration of our inspirational President, Michael McMahon, enough. Without his vision, drive and management skills I hate to think where we would be heading.

Ted Barry - Treasurer

BLACKBURN NORTH BOWLING CLUB INC.
ABN 94 860 088 363

FINANCIAL STATEMENTS 2018/2019

Committee Certification

We, the undersigned, do hereby certify that the financial statements for the financial year ended 30 April 2019, as tabled, give a true and fair view of the financial position and performance of the club during and at the end of the financial year ending 30th April 2019.

Signed:.....

Michael J McMahon
(President)

Eamonn J Barry
(Secretary)

Declaration of Honorary Auditor

I have examined the accounts for Blackburn North Bowling Club Inc. (ABN: 94 860 088 363) for the financial year ending 30th April 2019 and to the best of my belief the Statement of Income & Expenditure and Balance Sheet give a true and accurate record of the financial position of the Club.

Signed:

Johann van den Driesen
Honorary Auditor

25th May 2019.

BLACKBURN NORTH BOWLING CLUB INC.
ABN 94 860 088 363

STATEMENT OF INCOME & EXPENDITURE
for YEAR ENDING 30 April 2019

| 2017/18 | INCOME | 2018/19 |
|---------------------|---|---------------------|
| | Trading & Fund Raising | |
| \$ 4,433.52 | Bar | \$ 4,996.76 |
| \$ 677.00 | Casino | \$ 574.50 |
| \$ 756.00 | Functions | \$ 303.51 |
| \$ 546.00 | Merchandise | \$ 325.00 |
| \$ 2,393.20 | Raffles | \$ 1,931.00 |
| \$ 8,805.72 | Total Trading & Fund Raising | \$ 8,130.77 |
| | Club Bowls Activities | |
| \$ 1,821.00 | Barefoot/Corporate | \$ 1,130.00 |
| -\$ 73.20 | Club Championships | -\$47.62 |
| \$ 2,427.00 | Green Fees | \$ 4,098.00 |
| \$ 743.00 | Indoor Fees | \$ 1,088.90 |
| \$ 4,917.80 | Total Club Bowls Activities | \$ 6,269.28 |
| | Other Income | |
| \$ 11,200.00 | Membership Subscriptions | \$ 10,950.00 |
| \$ 2,830.00 | Outside Hall Hire | \$ 3,146.00 |
| \$ 486.86 | Interest | \$ 401.21 |
| | Donations | \$ 700.00 |
| | Grants | \$ 4,000.00 |
| \$ 2,650.00 | Sponsorship | \$ 3,650.00 |
| \$ 17,166.86 | Total Other Income | \$22,847.21 |
| \$ 30,890.38 | TOTAL INCOME | \$ 37,247.26 |
| | EXPENDITURE | |
| \$ 2,877.35 | Affiliation Fees | \$ 2,997.16 |
| \$ 1,072.80 | Bank & Other Fees | \$ 250.61 |
| | Bowls Promotions | \$ 3,996.67 |
| \$ 1,831.10 | Catering | \$ 2,046.20 |
| \$ 334.61 | Cleaning | \$ 468.88 |
| | Club Tournaments | \$ 475.00 |
| \$ 2,044.45 | Council Charges | \$ 2,147.40 |
| \$ 5,690.00 | Depreciation & Amortisation | \$ 9,770.00 |
| \$ 607.50 | Death Notices | \$ 772.50 |
| \$ 374.00 | Honour Boards & Signage | \$ 524.00 |
| \$ 1,865.22 | Insurance | \$ 4,502.61 |
| \$ 827.36 | Office Expenses | \$ 825.47 |
| \$ 970.50 | Pennant Expenses | \$ 700.08 |
| \$ 2,631.61 | Repairs & Maintenance | \$ 3,348.22 |
| \$ 667.90 | Security | \$ 977.35 |
| \$ 1,507.53 | Telephone , Internet & Web | \$ 1,454.87 |
| \$ 1,550.29 | Utilities - Electricity | \$ 936.93 |
| \$ 726.71 | Utilities - Gas | \$ 844.80 |
| \$ 1,354.24 | Utilities - Water | \$ 1,297.61 |
| \$ 26,933.17 | TOTAL EXPENDITURE | \$ 38,336.36 |
| \$ 3,957.21 | PROFIT/(LOSS) | -\$ 1,089.10 |

BLACKBURN NORTH BOWLING CLUB INC.

ABN 94 860 088 363

BALANCE SHEET

AS AT 30 APRIL 2019

| 30/04/2018 | ASSETS | 30/04/2019 |
|---------------|---------------------------------------|---------------|
| | Current Assets | |
| | Cash in Hand | |
| \$ 120.00 | - Bar Float | \$ 120.00 |
| \$ 120.00 | Total Cash in Hand | \$ 120.00 |
| | Cash in Bank | |
| \$ 1,550.93 | - General Account (ANZ) | \$ 121.91 |
| | - General Account (Bendigo Bank) | \$ 3,602.32 |
| \$ 4,755.60 | - Bar Account (Bendigo Bank) | \$ 3,923.86 |
| \$ 6,306.53 | Total Cash in Bank | \$ 7,648.09 |
| | Cash Investments | |
| \$ - | - Easy Saver (Bendigo Bank) | \$ 5,010.62 |
| \$ 16,832.95 | - Sandhurst Select Mortgage Fund | \$ 17,222.17 |
| \$ 16,832.95 | Total Cash Investments | \$ 22,232.79 |
| \$ 23,259.48 | TOTAL CASH | \$ 30,000.88 |
| | Prepayments | \$ 380.00 |
| | Inventory | |
| \$ - | - Merchandise | \$ - |
| \$ 521.50 | - Bar Stock | \$ 482.00 |
| \$ 521.50 | Total Inventory | \$ 482.00 |
| \$ 23,780.98 | TOTAL CURRENT ASSETS | \$ 30,862.88 |
| | Non-Current Assets | |
| \$ 146,410.00 | Greens | \$ 146,410.00 |
| \$ 5,690.00 | less Accumulated Depreciaton | \$ 15,460.00 |
| \$ 140,720.00 | Nett Greens | \$ 130,950.00 |
| | Machinery & Equipment | \$ 1,599.00 |
| | less Accumulated Depreciaton | |
| | Nett Machinery & Equipment | \$ 1,599.00 |
| \$ 140,720.00 | Total Non-Current Assets | \$ 132,549.00 |
| \$ 164,500.98 | TOTAL ASSETS | \$ 163,411.88 |
| | LIABILITIES | |
| | NIL | |
| | EQUITY | |
| \$ 164,500.98 | Members Funds Brought Forward | \$ 164,500.98 |
| | Profit/(Loss) for the Period | -\$ 1,089.10 |
| \$ 164,500.98 | Total Members Funds | \$ 163,411.88 |

BLACKBURN NORTH BOWLING CLUB INC.

ABN 94 860 088 363

BUDGETED STATEMENT OF INCOME & EXPENDITURE

for YEAR ENDING 30 April 2020

| INCOME | Actual 2018/19 | Budget 2019/20 |
|---|---------------------------|---------------------------|
| Trading & Fund Raising | | |
| Bar | \$ 4,996.76 | \$ 5,000.00 |
| Casino | \$ 574.50 | \$ 1,000.00 |
| Functions | \$ 303.51 | \$ 250.00 |
| Merchandise | \$ 325.00 | \$ 250.00 |
| Raffles | \$ 1,931.00 | \$ 2,000.00 |
| Total Trading & Fund Raising | \$ 8,130.77 | \$ 8,500.00 |
| Club Bowls Activities | | |
| Barefoot/Corporate | \$ 1,130.00 | \$ 1,250.00 |
| Club Championships | -\$ 47.62 | \$ - |
| Green Fees | \$ 4,098.00 | \$ 3,500.00 |
| Indoor Fees | \$ 1,088.90 | \$ 1,100.00 |
| Total Club Bowls Activities | \$ 6,269.28 | \$ 5,850.00 |
| Other Income | | |
| Membership Subscriptions | \$ 10,950.00 | \$ 10,870.00 |
| Outside Hall Hire | \$ 3,146.00 | \$ 3,500.00 |
| Interest | \$ 401.21 | \$ 450.00 |
| Donations | \$ 700.00 | \$ 200.00 |
| Grants | \$ 4,000.00 | \$ - |
| Sponsorship | \$ 3,650.00 | \$ 5,000.00 |
| Total Other Income | \$ 22,847.21 | \$ 20,020.00 |
| TOTAL INCOME | \$ 37,247.26 | \$ 34,370.00 |
| EXPENDITURE | | |
| Affiliation Fees | \$ 2,997.16 | \$ 3,000.00 |
| Bank & Other Fees | \$ 250.61 | \$ 250.00 |
| Bowls Promotions | \$ 3,996.67 | \$ - |
| Catering | \$ 2,046.20 | \$ 2,100.00 |
| Cleaning | \$ 468.88 | \$ 500.00 |
| Club Tournaments | \$ 475.00 | \$ 500.00 |
| Council Charges | \$ 2,147.40 | \$ 2,200.00 |
| Depreciation & Amortisation | \$ 9,770.00 | \$ 9,930.00 |
| Death Notices | \$ 772.50 | \$ 500.00 |
| Honour Boards & Signage | \$ 524.00 | \$ 500.00 |
| Insurance | \$ 4,502.61 | \$ 4,700.00 |
| Office Expenses | \$ 825.47 | \$ 850.00 |
| Pennant Expenses | \$ 700.08 | \$ 700.00 |
| Repairs & Maintenance | \$ 3,348.22 | \$ 3,500.00 |
| Security | \$ 977.35 | \$ 2,000.00 |
| Telephone & Internet | \$ 1,454.87 | \$ 1,500.00 |
| Utilities - Electricity | \$ 936.93 | \$ 1,000.00 |
| Utilities - Gas | \$ 844.80 | \$ 1,000.00 |
| Utilities - Water | \$ 1,297.61 | \$ 1,300.00 |
| TOTAL EXPENDITURE | \$ 38,336.36 | \$ 36,030.00 |
| PROFIT/(LOSS) | -\$ 1,089.10 | -\$ 1,660.00 |

BLACKBURN NORTH BOWLING CLUB

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